

## Outcomes:

Principals are capable of:

- using various tools in self-evaluation.
- Building an effective school development team.
- Building various plans (strategic, developmental, and procedural).
- Positive investment in school's internal and external relations.
- Managing human and material resources available in schools effectively.
- Promoting professional growth of school personnel.
- Encouraging extra-curricular activities.
- Using evaluation results to improve students' achievement.
- Adopting procedural research as well as problem-solving methods to overcome unexpected problems at school.
- Improving technology to facilitate the implementation of administrative work.



Ministry of Education

## Professional Diploma Program in School Leadership



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## Preface:

It is a capacity development program, in which school principals get a professional diploma certificate in school leadership at the end of all tasks. The program extends over an entire academic year, adopting an experience-based learning methodology where participants undergo several stages during the application of the program: learning new strategies once a month for a whole working day, and then given assigned duties to be practiced in the field. The principals also take part in two learning sessions of 3 hours each to discuss duties, and contemplate on their accomplishments, successes or failures. During these workshops, principals talk about whatever experiences, learnt lessons or skills they actually have. Additionally, there's an electronic communication between participants themselves and also between them and the facilitators and program directors through Moodle environment where they discuss tasks related to face-to-face meetings. The program is eventually crowned with a graduation project that all participants have to do.

## Main Objectives:

- Developing administrative and leadership skills of all participants to meet effective school standards and levels, and reflect this on school development.
- Developing principals' abilities related to school management.
- Promoting positive attitudes towards school management.
- Developing principals' skills in procedural research which in turn serves in planning school development.



## Target Group:

School principals affiliated to any of 16 directorates in the West Bank.

## Training Areas:

- Effective schools and areas of development.
- Self-evaluation.
- Team work.
- Developing school plans.
- Follow up the implementation of school plans.
- Building school plans - samples.
- Good planning based on a specific vision.
- Building internal and external relationships to perform school duties effectively.
- Managing financial and material resources properly to serve teaching and learning quality.
- Leading a high- quality teaching and learning process.
- Provides a student-friendly environment that helps employees and students to belong.
- Using evaluation results in school improvement process.
- Using technology effectively in teaching, learning and management process as well.



Total period: (360) training hours.

Face to face training: (72) training hours.

Learning sessions: (36) training hours.

Field applications: (192) training hours.

Electronic training: (24) training hours.

Graduation Project: (36) training hours.

